

## INFORMATION AND PROPOSAL FORM

### Empowering Tomorrow “Round Tables” Sessions 2024 Higher Education Summit (HES)

- Deadline:** **Friday, July 12<sup>th</sup>, 2024**  
Email fillable proposal form to  
Jason Ellis [ellis@collegesontario.org](mailto:ellis@collegesontario.org)
- Event date:** **Sunday afternoon, Nov. 24, 2024**
- Location:** **Sheraton Hotel, 123 Queen St W, Toronto, ON M5H 2M9**
- Audience:** **College Board chairs, presidents and vice presidents, additional college administrators and senior government observers.**

#### Proposal overview

**New** to the 2024 Higher Education Summit program, Colleges Ontario is introducing round table style discussions, to enhance peer-to-peer engagement and information sharing. In these sessions, there will be a variety of topics for attendees to choose, allowing for more in-depth discussions.

Colleges are asked to submit proposed session topics, description, and potential moderators/panelists to oversee or lead these sessions. If multiple proposals are submitted for similar topics, there may be an opportunity to combine these as a later date.

These will be one-hour sessions with the aim of creating a more interactive environment, with room for peer-to-peer learning and discussion focused on issues of direct relevance to the college sector.

These sessions choices will be available to attendees during the registration process, so they may select sessions they are interested in. These sessions can range in approach and style of information delivery, with the aim always to spark discussion.

#### Examples of possible session structures

- 15-minute panel discussion followed by the panel joining the rest of the tables and bringing questions to discuss.
- A moderator that provides questions pertaining to the topic and proceeds to tables to spark conversation, rotating the questions every 20 minutes.
- Moderator led workshop, allowing for attendees to work through specific problems as a team and the debrief their reasoning.

## PROPOSAL FORM

### Empowering Tomorrow Round Tables– 2024 Higher Education Summit

Return this form to Jason Ellis, [ellis@collegesontario.org](mailto:ellis@collegesontario.org)

by Friday, July 12<sup>th</sup>

<b>College:</b>	
<b>College contact name:</b>	
<b>Contact's title:</b>	
<b>Telephone and e-mail:</b>	
The college contact is the staff person designated to work with Colleges Ontario to ensure that the roundtable session is organized effectively, and that moderators/panelists and discussion questions are finalized.	
<b>SESSION TITLE/TOPIC:</b> _____	
<b>DESCRIPTION</b>	
1. What is the topic you are proposing? (A few sentences).	
2. How will your proposed session create an interactive experience for attendees? Are there any specific questions that could be asked?	
3. Who are your potential panel members/moderators? (Maximum 3 participants)	
4. Would your proposal require AV support?	

## **Next Steps:**

**Committee Review of proposals:**

**July 15<sup>th</sup> – 19<sup>th</sup>**

**Colleges Informed of decisions:**

**Monday, July 22<sup>nd</sup>**

**Panelists and final details confirmed with Colleges Ontario:**

**Wednesday, September 4<sup>th</sup>**